

PUBLIC SECTOR SUSTAINABLE CONSTRUCTION FORUM

MEETING NR 3/2003

held on

FRIDAY 24 OCTOBER 2003

at Council Chambers, Tom Johnstone House, Kirkintilloch

Present

As per attached List

Apologies

As per attached List

<u>ITEM</u>	<u>MINUTE</u>	<u>ACTION</u>
1.0	WELCOME Vicky Nash, the Chief Executive of East Dunbartonshire Council, welcomed everyone to East Dunbartonshire, and especially Kirkintilloch.	
2.0	INTRODUCTION John Porter welcomed all new and existing members to the meeting and thanked Vicky Nash for her warm welcome and East Dunbartonshire for providing the venue and hospitality.	
3.0	PRESENTATIONS	
	2.1 <u>Building in Sustainability</u> John Gilbert of John Gilbert Architects gave a very interesting presentation of Sustainable projects in which he has been involved and has covered a variety of constructions and different types of building. E-mail address of John Gilbert enquiries@johngilbert.co.uk	
	2.2 <u>The Lighthouse on Sustainability</u> Catherine Docherty, Sustainable Development officer for The Lighthouse gave a Presentation on Sust The Lighthouse on Sustainability. She advised the Group on the 'Sust' Campaign which is to raise awareness of sustainable design in the built environment. Catherine also gave an insight into the various events that have been taking place, or will take place, through to March 2004 and details on the Touring Exhibition. E-mail address of Catherine Docherty catherine@thelighthouse.co.uk	

2.3 Sustainable Energy

Bruno Berardelli, Business Development Manager of Torren Energy Limited, gave a Presentation on the details and efficiency of Wood Burning Heating Systems. Bruno explained how Carbon emissions can be significantly reduced using this form of heating.

E-mail address of Bruno Berardelli bruno@torren-energy.com

2.4 Low Cost Sustainable Construction

Tom Morton of Tom Morton Architects (now known as ARC) gave a Presentation on Low Cost Sustainable Construction. This included Construction using Unfired Brick and Untreated Larch Timbers. Further details can be obtained from Tom via his e-mail address which is as follows:-

Morton.thomas@talk21.com

John Porter thanked all the Speakers for their interesting Presentations and each confirmed that further information could be obtained from them at the e-mail addresses above.

3.0 **MINUTES OF MEETING HELD ON 30 MAY 2003**

The Minute of the meeting held on 30 May 2003 was accepted as a true account.

4.0 **MATTERS ARISING**

4.1 Good Practice Planning Guide

John Porter confirmed that he had now forwarded a copy of the Bristol City Council Good Practice Planning Guide to his Council's Planning and Transportation Department and asked that they now consider this as a Council initiative.

4.2 Website

John Porter informed the meeting that the Forum Website is now live but is still being developed. It can be accessed at www.sscforum.org.uk

He indicated that the Website will include information on the Sustainable Construction Forum, its aims and membership. It will also have a Minute of the last meeting, dates of future meetings, a News page and a database of initiatives. All of these items will be included and available on the Website by the end of November. JP also asked that if any member had news items they wished to include on the Website these should be forwarded to him. Also any ideas for a Logo should be forwarded. A trial Logo is included on the Website at present but if anyone has any better ideas then please forward them to JP.

It was proposed that links to SEDA, the Scottish Executive and other appropriate organisations be built into the Website and this was agreed.

**John
Porter**

4.3 Certified Timber

It was noted that the specifying of FSC or Pan European Specified Timber should also include "or equal and approved" and every effort should be made to include Scottish timber. It was noted that the FSC Accreditation Board had offered to give a presentation. This may be arranged for a future meeting.

4.4 Funding

John Porter indicated that further funding had been sought from the Energy Savings Trust to assist with the development of the Website. However, it has now been confirmed that the Scottish Executive has increased the funding for 2003/04 by £2000 to assist with the development of the Website and the shortfall in funds in respect of meetings for this financial year. The Energy Savings Trust have, however, indicated that they would be willing to consider future applications if the Forum have shortfalls in the future.

4.5 Funding Requirements

John Porter indicated that the following requirements are a condition of the Scottish Executive Funding :-

- agree targets and monitor progress
- progress report by 31 January 2004 plus 2 photographs (please forward any suitable photographs to John Porter)
- provide an evaluation report on the activities in the past year and achieve targets by 28 February 2004
- provide a Statement of Expenditure by the end of the financial year
- provide audited accounts by 30 September 2004 and the same date in later years

ALL

ALL

4.6 Targets

John Porter reminded the Group on the targets which had been set and which require to be progressed and monitored as part of the Scottish Executive funding. They were as follows :-

- a) Completion of Database by July/August 2003 - **achieved by October 2003.**
- b) Link Website to the Scottish Executive site by November 2003 - **achieved.**
- c) Raise awareness of ISO:14001 - Current accreditation 1, target 4 by end of 2003.
- d) Encourage and support a Timber Certification Policy by the end of 2003.
- e) Promote the use of a Sustainable Checklist.
- f) Discuss preferred sustainable issues with Planning Authorities - end of 2003.

5.0 **NEW INITIATIVES**

5.1 Shells

Ralph Shackleton informed the meeting that, in the Western Isles, they had been using shells for riverbank walls for the last 7 years and these required no binding.

5.2 Solar Combi Boilers

John Porter circulated information on Solar Combi Boilers and how existing combi boilers can be converted to solar heating

5.3 Waste Management

A request had been received by Michaela McLelland and Julie McKinney, Technical Consultants with SEPA, to consider a Waste Minimisation demonstration project and a possible link with the Forum. It was agreed this would be considered and either Michaela or Julie to be asked to give a presentation at the next meeting of the Forum.

5.4 Solar Strategy

John Porter indicated that Dundee City Council now have a Dundee Sun City strategy to promote renewable energy with specific emphasise on Solar Heating and Photovoltaics.

5.5 Contractor Evaluation

John Porter indicated that Dundee City Council had introduced a Contractor Evaluation to determine how proactive Contractors are in dealing with sustainable issues. This is being piloted by three contractors who were very willing to participate.

The CIRIA Publication 'Environmental Good Practice on Site' (C502) was used to form the Contractor Evaluation Checklist.

5.6 Publications

It was noted that Durham County Council have an excellent Publication (priced £20) called 'Building in Sustainability' which is a guide to sustainable construction and development in the North East. Further information on this can be obtained from:-

www.durham.gov.uk

Green Star Pilot Pre Assessment Tool - This is a pilot Sustainability measurement tool being developed in Australia. This can be accessed at :-

www.gbcaus.org/greenstar/docs/greenstar_pilot_pre-assessment.xls

Waste and Resources Action Programme (WRAP) - The WRAP Business Plan can be accessed at :-

www.wrap.org.uk

5.7 Forthcoming Events

The Lighthouse, in conjunction with the Scottish Executive and Thirdwave, are arranging the Six Cities Seminars and Workshops and the dates have now been confirmed as :-

Edinburgh	Thursday 27 November 2003
Stirling	Friday 28 November 2003
Dundee	Monday 1 December 2003
Glasgow	Tuesday 2 December 2003
Aberdeen	Wednesday 3 December 2003
Inverness	Friday 5 December 2003

Information can be obtained from - roger.talbot@thirdware.org.uk

6.0 ANY OTHER BUSINESS

There was no other business and John Porter thanked Vicky Lambert for arranging the venue for today's meeting and East Dunbartonshire Council for providing the hospitality.

7.0 FUTURE PRESENTATIONS/SPEAKERS

It was agreed the following Speakers be invited to give a presentation at the February meeting :-

Professor George Fleming (Enviro Centre)
Waste Minimisation - SEPA Representative
Update on Timber Marketing Policy – Derek Nelson/Ivor Davies
A N Other to be arranged by Andy Gillies, Perth

8.0 DATE OF NEXT MEETING

The next meeting will be held on the **27 February 2004 in Perth Council Offices.**

The following meeting will be held on the *11 June 2004 in Aberdeen.* (awaiting confirmation)

Distribution

As List
Councillor Julie Sturrock
Director of Support Services
Chief Executive
A Anderson, ECPD
Councillor Neil Glen
Ken Laing
Mike Galloway
Anne Wilson

**N.B. PLEASE FORWARD ANY AGENDA
ITEMS FOR NEXT MEETING**

JP/YM
11.11.03

PUBLIC SECTOR SUSTAINABLE CONSTRUCTION GROUP

Meeting on Friday 24 October 2003

at

Council Chambers, Tom Johnstone House, Kirkintilloch

LIST OF ATTENDEES

	NAME	<u>LOCAL AUTHORITY/ ORGANISATION</u>
1	John Porter	Dundee City Council
2	Bob Anderson	Dundee City Council
3	Ken Laing	Dundee City Council
4	Steve Brown	Dundee City Council
5.	Neil Reid	Aberdeenshire Council
6.	Steve McEwan	Perth & Kinross Council
7	Alf Leslie	The Highland Council
8.	Iain Wolstenholme	Aberdeen Council
9	Doug Duncan	Mansell
10.	Jane Murray	Tayside Fire Brigade
11.	Raymond O'Donnell	South Ayrshire Council
12.	Derek Nelson	Scottish Executive, Forestry
13.	A N Other (for Janice Pauwels)	Edinburgh Council
14.	Vicky McKenzie	East Dunbartonshire Council
15.	Sylvia Gray	East Dunbartonshire Council
16.	Ralph Shackleton	Western Isles Council
17.	Andrew Marnie	South Ayrshire Council
18.	David Banks	TUHT
19.	Alistair Smillie	Moray Council
20.	Angela Heaney	Stirling Council
21.	Stephen Thomson	Laing O'Rourke
22.	Crawford Ferguson	Fife Council
23.	Richard Bell	East Dunbartonshire
24.	Ian McLaren	East Dunbartonshire
25.	Graham Stewart	East Dunbartonshire
26.	Lesley Morrison	East Dunbartonshire
27.	John Gilbert	John Gilbert Associates (Speaker)
28.	Catherine Docherty	The Lighthouse (Speaker)
29.	Bruno Berardelli	Torren Energy (Speaker)
30.	Tom Morton	Tom Morton Architects (Speaker)

PUBLIC SECTOR SUSTAINABLE CONSTRUCTION GROUP

MEETING – FRIDAY 24 OCTOBER 2003

Apologies

Stewart Ball	Dundee City Council
David Duncan	Dundee City Council
Bruce Patrick	Dundee City Council
Brian Norval	Aberdeenshire Council
Sean Caswell	SEPA
Lindsay Cowan	Mansell
Fionn Stevenson	Dundee University
George Hay	East Lothian
Janice Pauwels	Edinburgh Council
Misia Jack	SFHA
Ed McIntosh	TUHT
G Anderson	BTCV
Elaine Morrison	SCARF
Linda Sheridan	Scottish Executive
Robert Conlan	Tayside Police
Sheila Currie	Scottish Natural Heritage
George Morrison	Dundee University
Stan Bennett	Dundee University
Tom Foley	Tayside Primary Care Trust
Merv Penman	Perth and Kinross Council
John Thomson	TUHT
Duncan White	Dundee University
Jim Grant	Tayside Primary Care Trust
John Hunter	Scottish Prison Service
David Congreve	Angus Council
Sandy Dawson	Clackmannanshire Council
Inga Burton	St Andrews University
Julie Sturrock	Dundee City Council